

# WELLOW PARISH COUNCIL

BATHAVON SOUTH WARD, BATH & NORTH-EAST SOMERSET

[www.wellowparish.info](http://www.wellowparish.info)

## Minutes of the Parish Council Meeting held on Monday 21 June 2021 at 19.30pm in the Village Hall.

Councillors present: Pat Caudle (Chairman), Dave Workman (Vice Chairman), Debbie Clarkson, Sue Chivers, Julia Handel, Nigel Thomas

In Attendance: Clerk Olga Shepherd and 10 residents.

1.6.21 **Apologies** received from Stuart Kotchie and Nick Chapman.

2.6.21 **Interests:** Interest declared by Cllr Dave Workman in relation to planning application 21/0237/FUL

### 3.6.21 Public Participation

- The Parish Council and Wellow Horticultural Society thanked former Councillor Shirley Betts for nearly 30 years of commitments to Wellow community life. As Shirley is moving away from the village, everyone wished her good luck in her new place.
- A resident pointed out that the verge by the Church is overgrown and the track at Henley View is in bad condition.
- It was also mentioned that parking in Canteen Lane is getting better as residents are parking in a more considerate way.

4.6.21 **The minutes of the Parish Council Meeting on 4<sup>th</sup> May 2021 APPROVED** as a true record and signed by the Chairman.

### 5.6.21 Planning Applications

The following applications were considered:

21/02344/FUL 21/02345/LBA	Wisteria House High Street Wellow	Council RESOLVED to SUPPORT
21/02044/FUL	Crewcroft Barn Hinton Hill Hinton Charterhouse	It was resolved not to speak at BANES Planning Committee meeting, but Wellow Parish Council still SUPPORT the application.
21/02367/FUL	Bath Hill House Bath Hill Wellow	SUPPORT
21/02632/FUL 21/02633/LBA	Nethercote Cottage 3 The Batch Wellow	SUPPORT

The following planning decisions by B&NES Council were NOTED:

21/01485/TCA George House, The Square, Wellow	Maple - reduce by 1-2 metres (pruning above the old points) and thin crown by approx. 20 per cen	No Objection
21/00957/LBA; 21/00956/FUL Home Farm White Ox Mead Wellow	External alterations to remove old dog shed and erect log store.	PERMIT
21/01745/FUL West End House High Street Wellow	Erection of single storey extension.	PERMIT

#### 6.6.21 Wildflower verges campaign

Following complaints to BANES by a resident, flowering verges in the vicinity of Wellow have recently been extensively cut back by BANES. Concerns about native wildflowers and rare species, which grow in these verges, have been raised to the Parish Council as these plants have been cut before their natural seasonal cycle is allowed to complete. In order to prevent this happening in the future, the PC agreed to mark out areas in the village, which can be allocated to stay wild in order to promote the development of native and endangered species. BANES will be requested once again not to cut these areas before the end of summer 2022. Clerk will contact interested parties to develop a plan.

#### 7.6.21 Highways & Transport

An update was received from Wellow Traffic working group: two quotes are being obtained from an independent highway specialists for conducting speed survey in the village, the traffic group is trying to establish sort of evidence/data is required to prove the speeding issue in the village. The Traffic Group is investigating possibility of installing speed bumps on the High Street. The Parish Council was asked to investigate the possibility of obtaining Section 106 funding from the new Odd Down development. The Clerk will look into this.

#### 8.6.21 Playing Park

- a) The Annual playground safety inspection have been completed by RoSPA (Royal Society for the Prevention of Accidents) and the report provided to the Council. New turf is being laid in the playground.
- b) Discussions took place whether the remaining funds from the playpark project should be spent on an additional play equipment, which will require substantial fundraising. THE DECISION IS MADE to create an essential sinking fund for future maintenance of the playpark instead of purchasing an additional piece of equipment.
- c) A suggestion came from a resident that a sandpit installed in the playpark. After some consideration, it was decided that it will not be feasible as the sandpit will require regular maintenance and protection from elements.
- d) Playing fields: a new drainage is being installed to prevent water going into the adjacent gardens.

#### 9.6.21 Parish Plan

The Parish Plan Team reported that the project has been suspended for a time being as there were not much response received. The team is working on new ideas, which could be implemented when the lockdown is eased.

**10.6.21 Finance and Administration:** The following documents were reviewed and approved as fit for purpose:

- a) Standing Orders – APPROVED
- b) Financial Regulations- APPROVED
- c) Reserves Policy - APPROVED (yearly reserve is based on 60% of planned expenditure)
- d) Asset Register 2021– APPROVED
- e) Risk Management Schedule - APPROVED.
- f) The income of £229.56 from Diocese of Bath and Wells is NOTED
- g) Upgrading WPC mailing and document sharing system – postponed until next meeting.
- h) Council AGREED that Clerk will prepare WPC employees monthly payroll data for HMRC.
- i) Council AGREED to assimilated Clerk’s salary to the correct spinal point approved from 1 April 2020.Clerk to circulate the adjustment and the payslips to all Members.
- j) The following payment schedule is APPROVED. The payments will be arranged by the Clerk with two Councillors approving online.

	Net	VAT	Total amount
OPUS Electricity June	£8.68	£0.43	£9.11
Annual Playground Inspection (ROSPA) Invoice 56193	£103.50	£20.70	£124.20
Staff June salary			Payslips to be circulated to all Members.
Clerks home office allowance			£24.00

To note payments made since the last meeting:

	Net	VAT	Total amount
Defibrillator and Cabinet Service. Inv2020-7138 <i>This payment is authorized by Clerk according to item 4.5 of WPC Financial Reg as urgent repair was necessary. The quote is approved by the Council prior to repairs.</i>	£160.79	£32.16	£192.95
OPUS Electricity May	£8.68	£0.43	£9.11
Staff May salary			Payslips to be circulated to all Members.

Meeting ended at 20.45pm

**NEXT MEETING: schedules at 7.30pm on 12 July 2021 in the Village Hall**

Date\_\_\_\_\_

Signature\_\_\_\_\_

Chairman: Pat Caudle, 3 Henley View, Canteen Lane, Wellow, Bath, BA2 8PZ

Clerk: Olga Shepherd, Home Farm, White Ox Mead, Wellow, Bath BA2 8PN.